Need Proof of Employment?

Give the person needing proof of your employment the following information:

• Eat'n Park Hospitality Group

• Employer Code: 13567

• The Work Number Access Options:

Option a) www.theworknumber.com
Option b) **1-800-367-5690**

The Work Number is the **No. 1** Employment Verification Service

Need Proof of Employment Plus Income?

Step 1: Access The Work Number to create a "Salary Key" that grants one-time access to your income data:

The Work Number Access Options for Employees:
 Option a) www.theworknumber.com
 Option b) 1-800-367-2884

Step 2: Enter the Employer Code: 13567

Step 3: Select "I want to provide proof of employment and income."

Step 4: You will need to enter the following information to obtain a Salary Key:

Your Social Security Number:

• Your PIN: last 4 digits of SSN + MMDD of birth

Step 5: Select "Prove Your Employment with a Salary Key."

Step 6: Select "Create a Salary Key" and prepare to write down the six-digit number.

Step 7: Provide the person needing proof of your employment plus income with all of the following information:

• Eat'n Park Hospitality Group

• Employer Code: 13567

• Your Salary Key (from Step 6)

• The Work Number Access Options for Verifiers:

Option a) www.theworknumber.com

Option b) 1-800-367-5690

The Work Number Client Service Center

1-800-996-7566 1-800-424-0253 (TTY – Deaf)

Monday - Friday; 7:00AM - 8:00PM (CST)

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Applying to a Social Service Agency?

Provide this information to your case worker.

Attention Case Worker

Please take the following steps:

Step 1: Register with The Work Number:

All agencies must register to use the service. It takes about 5 minutes to complete the application. If you are already registered and need help, please call the Client Service Center at 1-800-996-7566.

Option a) <u>www.theworknumber.com</u>
Option b) **1-800-996-7566**

Step 2: Obtain an employment and income verification:

• The Work Number access options for Social Service agencies:

Option a) www.theworknumber.com
Option b) 1-800-660-3399

Enter your registered fax number

• Enter the following information when instructed:

a) Eat'n Park Hospitality Group Employer Code: **13567**

b) Employee's Social Security Number:

 Select the kind of verification you need. You can verify employment or employment plus income.

